

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, MARCH 21, 2012**  
**7:30 P.M. AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

**February 15, 2012**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY**

**Grade Seven**

Holly Schaffer  
Sean Downing

**Sophomore Class**

Victoria Davis  
Matt Brandon

**Grade Eight**

Karenann Libby  
Kevin Carbone

**Junior Class**

Rachelle Passarella  
Billy Schujas

**Freshman Class**

Erica Lord  
Josh Ingaczewski

**Senior Class**

Kaitlyn Alibrando  
Mike Tegan

**PRESENTATION**

Report on Violence, Vandalism and Substance Report – Incident Dates: 9/1/2011 through 12/31/11: Don Borden

**FINANCE:**

1. Motion to approve bills payable when properly certified.

2. Motion to approve the January 31, 2012, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of January 31, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of January 31, 2012 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve authorization to Garrison Architects to prepare and submit the NJDOE "other capital project" application for the boiler replacement project and the district acknowledges that it will receive no state aid for this project. The district further authorizes Garrison Architects to amend the districts approved Long Range Facility Plan to include this project.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$155.00	Rosemary Lang	March 28, 2012	TESOL K-12 ESL International Convention & English Language Expo.

2. Motion to approve the following as substitutes/home instruction tutors for the 2011-2012 school year:

Lauren Smith	Substitute Teacher	Grades 7-12
Ryan Knaul	Substitute Teacher	Grades 7-12
Eunice DeJesus-Englehart	Substitute Teacher	Grades K-6
Syndi Blatt	Substitute Teacher	Grades K-12
Tiffany Smith	Substitute Teacher	Grades K-12
Janet Skowronski	Substitute Secretary	Grades K-12
Michael Long	Substitute Teacher	Grades 7-12
Kamal Animashaun	Substitute Teacher	Grades 7-12
Jacquelyn Storms	Substitute Nurse	Grades K-12
Charlotte Sink	Substitute Teacher	Grades K-6
Desiree Booth	Substitute Teacher	Grades K-6
Donna Schlosser	Substitute Teacher	Grades 7-12
Heather Kelleher	Substitute Teacher	Grades K-6
Tanisha Herrington	Substitute Teacher	Grades K-6

3. + Motion to approve a request from Eleanor Silvestri, Mansion Avenue School secretary, for an unpaid leave of absence effective March 28, 2012 through March 30, 2012. **(This does not establish past practice.)**

4. + Motion to rescind the following extra-curricular contract for the 2011-2012 school year:

Kate Hayden Choral Director

5. + Motion to approve the following extra-curriculum contracts for the 2011-2012 school year:

Kate Hayden	Choral Director	Half-year Stipend
Roberta Hanson	Choral Director	Half-year Stipend

6. + Motion to approve payment at the AEA instructional hourly rate to Bradley Rehn, part time special education teacher at Mansion Avenue School, for any time worked after contracted time for the purpose of providing coverage when needed to meet IEP requirements for students with special needs, effective retroactive to February 22, 2012 through June 2012.
7. Motion to accept, with best wishes, the letter of retirement from Nancy Oberlander, district school social worker, effective July 1, 2012.
8. Motion to approve the following overload retroactive to February 28, 2012 through June 30, 2012 (prorated):
- |               |                                     |  |
|---------------|-------------------------------------|--|
| Dustin Stiles | High School Industrial Arts Teacher |  |
|---------------|-------------------------------------|--|
9. + Motion to approve the following adult volunteers at Haviland Avenue School for the remainder of the 2011-2012 school year:
- |               |             |  |
|---------------|-------------|--|
| Donna Bunnell | Mary Tharan |  |
|---------------|-------------|--|
10. Motion to accept, with best wishes, a letter of retirement from Bill Beecher, high school math teacher, effective July 1, 2012.
11. Motion to rescind the following extracurricular contracts for the 2011-2012 school year:
- |                      |                                |                   |
|----------------------|--------------------------------|-------------------|
| Chris DeVecchio      | Middle School Boys' Basketball | Effective 1/25/12 |
| Renee Vogel-Robinson | Track & Field Assistant Coach  | 4/5 stipend       |
| Christie Cochran     | Track & Field Assistant Coach  | 4/5 stipend       |
| Joseph Francolino    | Track & Field Assistant Coach  | 4/5 stipend       |
12. Motion to approve the following extracurricular contracts for the 2011-2012 school year:
- |                      |   |                     |
|----------------------|---|---------------------|
| Josh Simonetti       | Middle School Boys' Basketball<br>(Using portion of remaining stipend from rescinded contract of Chris DeVecchio) | Additional \$700.00 |
| Kevin Greway         | Middle School Boys' Basketball<br>(Using portion of remaining stipend from rescinded contract of Chris DeVecchio) | \$321.00            |
| Adam Cramer          | Track & Field Assistant Coach   | 2/5 stipend         |
| Christie Cochran     | Track & Field Assistant Coach   | 1 full stipend      |
| Renee Vogel-Robinson | Track & Field Assistant Coach   | 1 full stipend      |
13. + Motion to approve the request for a maternity leave of absence from Melissa Falkowski, special education teacher at Mansion Avenue School, effective May 7, 2012 through June 30, 2012, as follows:
- |                            |                                    |
|----------------------------|------------------------------------|
| 3 weeks prior to delivery: | May 7, 2012 through May 25, 2012   |
| 5 weeks after delivery:    | May 28, 2012 through June 30, 2012 |
- Total Sick Days: 30
14. Motion to approve a request for an extended unpaid leave of absence from high school math teacher, Erin Buthusiem, effective September 1, 2012 through January 25, 2013.
15. + Motion to approve the Rowan University School Psychology Educational Specialist student, Angela Ostapowycz, to complete a consultation case study and observation of the RTI project at Mansion Avenue School during the spring 2012 semester with Beth Canzanese serving as consultant.

16. + Motion to approve an additional seven days for Debbie Nanni-Zacher, district speech therapist, at her current per diem rate, for the purpose of providing coverage for the workload of Jaclyn Sloan, speech language therapist at Mansion Avenue School, who will be on a maternity leave of absence, effective April 2012 through June 2012.
17. Motion to approve the resolution to create a part-time special education teaching position at the high school due to the increase in the projected number of students requiring resource center services for the 2012-2013 school year.
18. + Motion to approve an adjustment in hours for Amanda Brown, Health and PE teacher at Haviland Avenue School, from 24 hours per week -  $\frac{3}{4}$  time position to 29 hours per week, to accommodate the RTI Block, effective September 1, 2012 through June 30, 2013.
19. + Motion to approve the following Rutgers University students to complete their student teaching requirements at Haviland Avenue School for the 2012-2013 school year as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Margaret Del Signore	HAS	Grade 1	9/5/12 – 12/14/12	Blake Marchese
Jordan Wright	HAS	Grade 2	9/5/12 – 12/14/12	Rosemary Lang

20. + Motion to approve current district substitute secretary and aide, Janine Masciantonio, to serve as a one-on-one aide at Mansion Avenue School to assist a student who has recently had surgery and will need assistance navigating through the school in a wheelchair on a daily basis effective retroactive to March 20, 2012 through to on or before May 9, 2012 at Step 5, 10.20 per hour for up to 29.5 hours per week, not to include benefits.
21. + Motion to approve the following staff member for a temporary Keys position for the purpose of providing one-on-one care for a student who has recently had surgery and will need assistance after-school until 6:00 p.m. daily at a payment of \$18.74 per hour effective retroactive to March 20, 2012 through to on or before May 9, 2012.

Janine Masciantonio

**PROGRAM:**

1. Motion to approve the policy of the Larc School not to charge students for lunches for the 2012-2013 school year.
2. Motion to approve a freshman baseball team for the spring 2012 season with no cost to the Board. Officials, transportation and coaching responsibilities will be funded through the booster club.
3. Motion to approve the Class of 2013 senior class trip to Disney World from March 12, 2013 through March 16, 2013.
4. + Motion to approve a middle school girls' and boys' soccer programs for the 2012 fall season with no cost to the Board. Officials, transportation, coaching responsibilities and uniforms will be funded through booster clubs.
5. Motion to approve the Violence, Vandalism and Substance Abuse Report for incidents occurring from September 1, 2011 through December 2011 as presented, and submission of the report and related documents to the New Jersey Department of Education.

6. Motion to approve the submission of the Race to the Top, Phase 3 application to the New Jersey Department of Education for a total allocation of \$7,981.00 for a four year period, 2012-2015.

**STUDENTS:**

1. Motion to approve the following field trips as listed.
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the February 2012 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
44272	Retroactive to February 2, 2012 until further notice
42382	Retroactive to February 27, 2012 until release date

4. + Motion to approve temporary homebound instruction for the following students:

STUDENT ID#	DATE
00689	Retroactive to February 29, 2012 to a time TBD

**BUILDINGS AND GROUNDS:**

1. Motion to approve the following facility use requests, as listed:

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	3	1
MAS	1	1
HAS	0	0

**BOARD COMMITTEES:**

- A. Alternate Sources of Funding: Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate,
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**

Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Personnel  
Negotiations

Reconvene at approximately \_\_\_\_\_ pm.

**PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.